

APPROVED

MINUTES OF THE SPECIAL MEETING OF THE AUDIT COMMITTEE OF THE

BOARD OF RETIREMENT AND BOARD OF INVESTMENTS

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

8:00 A.M., THURSDAY, DECEMBER 5, 2019

PRESENT: Gina V. Sanchez, Chair

ABSENT: Herman B. Santos, Secretary

Alan Bernstein

Shawn Kehoe

Ronald Okum

Les Robbins

STAFF, ADVISORS, PARTICIPANTS

Richard Bendall, Chief Audit Executive

Rick Wentzel, Audit Committee Consultant

Leisha Collins, Principal Internal Auditor

Summy Voong, Senior Internal Auditor

Kristina Sun, Senior Internal Auditor

I. CALL TO ORDER

The meeting was called to order at 8:02 a.m., in the Board Room of Gateway Plaza. Due to lack of a quorum, no action was taken during the Committee meeting.

II. PUBLIC COMMENT

There were no requests from the public to speak.

III. NON-CONSENT ITEMS

- A. Recommendation as submitted by Richard Bendall, Chief Audit Executive and Summy Voong, Senior Internal Auditor: That the Audit Committee review and discuss the Benefits Exception Audit Report and provide the following action(s):

1. Accept and file report;
2. Instruct staff to forward report to Boards or Committees and/or,
3. Provide further instruction to staff. (Memo dated November 22, 2019)

Richard Bendall and Summy Voong were present to answer questions from the Committee.

This Agenda item was moved to the next Audit Committee Meeting.

- B. Recommendation, as submitted by Richard Bendall, Chief Audit Executive and Kristina Sun, Senior Internal Auditor: That the Audit Committee review and discuss the Timekeeping Audit and provide the following action(s):

1. Accept and file report;
2. Instruct staff to forward report to Boards or Committees and/or,
3. Provide further instruction to staff. (Memo dated November 22, 2019)

Richard Bendall and Kristina Sun were present to answer questions from the Committee.

This Agenda item was moved to the next Audit Committee Meeting.

IV. REPORTS

- A. Plante Moran's Audit Results of the Fiscal Year End June 30, 2019
Michelle Watterworth, CPA Partner
Jean Young, CPA Partner

Michelle Watterworth and Jean Young were present and answered questions from the Committee.

The following agenda items were moved to the next Audit Committee Meeting.

- B. County Auditor-Controller's Report
Richard Bendall, Chief Audit Executive
(Memo dated November 27, 2019)
- C. Audit Plan Status Report
Richard Bendall, Chief Audit Executive
(Memo dated November 22, 2019)
- D. Recommendation Follow-Up Report
Richard Bendall, Chief Audit Executive
(Memo dated November 22, 2019)
- E. Discuss the Value of Ethical Cultural Audit
Richard Bendall, Chief Audit Executive
(Verbal Presentation)

Ms. Sanchez requested for staff to provide a RFP on the Ethical Cultural Audit for the next Audit Committee Meeting.

- F. Continuous Auditing Program (CAP)
Richard Bendall, Chief Audit Executive
(Updated on November 25, 2019)
- G. **Attorney-Client Privilege/Confidential Memo**
Privacy Audit Recommendation Follow-Up
Richard Bendall, Chief Audit Executive
(Memo dated November 25, 2019)
(For Information Only)

IV. REPORTS (Continued)

H. **Attorney-Client Privilege/Confidential Memo**
Human Resources Compliance Audit [by Liebert Cassidy Whitmore]
Recommendation Follow-Up
Richard Bendall, Chief Audit Executive
(Memo dated November 25, 2019)
(For Information Only)

I. Status of Other External Audits Not Conducted at the Discretion of Internal Audit
Richard Bendall, Chief Audit Executive
(For Information Only) (Discussion)

V. REPORT ON STAFF ACTION ITEMS

There was nothing to report.

VI. GOOD OF THE ORDER
(For Information Purposes only)

VII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 9:30 a.m.