

# **APPROVED**

MINUTES OF THE MEETING OF THE  
INSURANCE, BENEFITS & LEGISLATIVE COMMITTEE  
and  
BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION  
GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

TUESDAY, JULY 17, 2018, 11:45 A.M. – 12:00 P.M.

## **COMMITTEE MEMBERS**

PRESENT: Les Robbins, Chair  
Shawn R. Kehoe, Vice Chair  
Herman B. Santos  
Gina Zapanta-Murphy  
Thomas Walsh, Alternate

## **ALSO ATTENDING:**

## **BOARD MEMBERS AT LARGE**

Marvin Adams  
Alan Bernstein  
JP Harris

## **STAFF, ADVISORS, PARTICIPANTS**

Cassandra Smith  
Barry Lew

Segal Consulting

Stephen Murphy

The meeting was called to order by Chair Robbins at 11:45 a.m.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of May 10, 2018

Mr. Kehoe made a motion, Ms. Zapanta-Murphy seconded, to approve the minutes of the regular meeting of May 10, 2018. The motion passed with Mr. Robbins abstaining.

II. PUBLIC COMMENT

III. ACTION ITEMS

A. Recommendation as submitted by Jill P. Rawal, Staff Counsel: That the Insurance, Benefits, and Legislative Committee ("IBLC") recommend that the Board of Retirement ("Board") approve the following Policies created by LACERA on behalf of the Retiree Healthcare Program:

1. Los Angeles County Retiree Healthcare Program HIPAA Privacy Policy
2. Los Angeles County Retiree Healthcare Program HIPAA Security Policy
3. Los Angeles County Retiree Healthcare Program HIPAA Privacy and Security Breach Notification Policy
4. Los Angeles County Retiree Healthcare Program Business Associate Policy
5. Los Angeles County Retiree Healthcare Program Notice of Privacy Practices
6. Los Angeles County Retiree Healthcare Program Policy on Sanctions for Violation of the HIPAA Privacy and Security Rules

The recommendation to be amended that all Policies and the Notice of Privacy Practices will be changed to read "Privacy and Security Official, *or designee*."

Mr. Santos made a motion, Mr. Kehoe seconded, to approve the recommendation as amended. The motion passed unanimously.

IV. FOR INFORMATION

A. Engagement Report for June 2018  
Barry W. Lew, Legislative Affairs Officer

The engagement report was discussed.

IV. FOR INFORMATION (Continued)

- B. Staff Activities Report for June 2018  
Cassandra Smith, Director, Retiree Healthcare

The staff activities report was discussed.

- C. LACERA Claims Experience  
Stephen Murphy, Segal Consulting

The LACERA Claims Experience reports through May 2018 were discussed.

- D. Federal Legislation  
Stephen Murphy, Segal Consulting  
*(for discussion purposes)*

Segal Consulting gave an update on federal legislation.

V. REPORT ON STAFF ACTION ITEMS

There was nothing to report on for staff action items.

VI. GOOD OF THE ORDER

(For information purposes only)

VII. ADJOURNMENT

The meeting adjourned at 12:00 p.m.

**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**