

**APPROVED**

MINUTES OF THE MEETING OF THE  
OPERATIONS OVERSIGHT COMMITTEE  
and  
BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

WEDNESDAY, SEPTEMBER 4, 2019, 11:43 A.M. – 11:49 A.M.

**COMMITTEE MEMBERS**

PRESENT: Shawn R. Kehoe, Chair  
Thomas Walsh, Vice Chair  
Keith Knox  
Vivian H. Gray, Alternate

ABSENT: Les Robbins

**ALSO ATTENDING:**

BOARD MEMBERS AT LARGE

Alan Bernstein  
JP Harris  
Ronald Okum

STAFF, ADVISORS, PARTICIPANTS

JJ Popowich, Assistant Executive Officer  
Carlos Barrios, Section Head, Member Services Division  
James Beasley, Supervising Administrative Assistant, Admin Services

The meeting was called to order by Chair Kehoe at 11:43 a.m. Due to the absence of Mr. Robbins, the Chair announced that Ms. Gray, as the alternate, would be a voting member of the Committee.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of August 7, 2019

Mr. Walsh made a motion, Mr. Knox seconded, to approve the minutes of the regular meeting of August 7, 2019. The motion passed unanimously.

II. PUBLIC COMMENT

III. ACTION ITEMS

A. Recommendation as submitted by James Beasley, Supervising Administrative Assistant II: That the Committee recommend the Board of Retirement approve the purchase of Fiduciary Liability and Cyber Liability Insurance effective October 6, 2019 with Hudson Insurance Company, Westchester Fire Insurance Company, and NAS Insurance Company. (Memorandum dated August 23, 2019)

Mr. Knox made a motion, Ms. Gray seconded, to approve the recommendation. The motion passed unanimously.

IV. REPORTS

A. LACERA Operations Briefing  
JJ Popowich

Mr. Popowich presented the monthly briefing on LACERA's operations, including the status of the Strategic Plan Goals and Operations Improvement initiatives.

- Public Records Request Update
- Report of Felony Forfeiture Cases Processed

B. Incident Regarding Delayed Delivery of July Checks  
Steven P. Rice, Chief Counsel

This report was presented for information only.

C. Retirement Benefit Estimate and Election Form Redesign  
Carlos Barrios, Section Head, Member Services Division

This report was presented for information only.

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V. ITEMS FOR STAFF REVIEW

There was nothing to report.

VI. GOOD OF THE ORDER

(For information purposes only)

VII. ADJOURNMENT

The meeting adjourned at 11:49 a.m.

**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**