

# APPROVED

MINUTES OF THE MEETING OF THE  
OPERATIONS OVERSIGHT COMMITTEE  
and  
BOARD OF RETIREMENT\*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

THURSDAY, JANUARY 10, 2019, 1:40 P.M. – 2:10 P.M.

## COMMITTEE MEMBERS

PRESENT: Thomas Walsh, Vice Chair  
Alan Bernstein  
Vivian H. Gray, Alternate

ABSENT: William Pryor

## ALSO ATTENDING:

### BOARD MEMBERS AT LARGE

JP Harris  
Shawn R. Kehoe  
Ronald Okum (*left at 2:00 p.m.*)

### STAFF, ADVISORS, PARTICIPANTS

JJ Popowich  
Lou Lazatin

Derwin Brown  
Johanna Fontenot

The meeting was called to order by Chair Walsh at 1:40 p.m. Due to the absence of Mr. Pryor, the Chair announced that Ms. Gray, as the alternate, would be a voting member of the Committee.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the regular meeting of December 13, 2018

Mr. Bernstein made a motion, Ms. Gray seconded, to approve the minutes of the regular meeting of December 13, 2018. The motion passed unanimously.

II. PUBLIC COMMENT

III. ACTION ITEMS

A. Recommendation as submitted by JJ Popowich, Assistant Executive Officer, and Johanna M. Fontenot, Senior Staff Counsel: That the Committee recommend that the Board of Retirement adopt the Administrative Appeals Procedures for Felony Forfeiture. (Memo dated January 2, 2019)

The Committee recommended the following amendments:

- Item F. – Notice of the date and time of the meeting will be provided to the member at least 20 calendar days prior to the Board of Retirement meeting – add *“unless waived by the member”*
- Item E. – The appeal shall contain a statement of the facts and the law – remove *“and the law”*
- Item B. – Following notification, the member’s account is locked – clarify the meaning of locked

Mr. Bernstein made a motion, Ms. Gray seconded, to recommend the Board of Retirement adopt the Administrative Appeals Procedures for Felony Forfeiture, as amended. The motion passed unanimously.

IV. FOR INFORMATION

A. LACERA Operations Briefing  
JJ Popowich

Mr. Popowich presented the monthly briefing on LACERA’s operations.

- Public Records Request Update
- Report of Felony Forfeiture Cases Processed

IV. FOR INFORMATION (continued)

B. Quality Assurance Review Fiscal Year 2017-2018  
Derwin Brown

Mr. Brown gave a presentation of the Quality Audit Report, discussing the following:

- FY 2016-2017 Snapshot Report
- FY 2017-2018 Snapshot Report
- Comparison – Retirement Agenda FY 2016-17 and FY 2017-18
- Financial versus non-financial findings
- Comparison Summary – Retirement Agenda FY 2016-17 and FY 2017-18
- Innovations for improvement
- Proactive measures to prevent overpayments

V. ITEMS FOR STAFF REVIEW

There was nothing to report.

VI. GOOD OF THE ORDER

(For information purposes only)

VII. ADJOURNMENT

The meeting adjourned at 2:10 p.m.

**\*The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**