

MINUTES OF THE REGULAR MEETING OF THE
OPERATIONS OVERSIGHT COMMITTEE
and
BOARD OF RETIREMENT*

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION

GATEWAY PLAZA - 300 N. LAKE AVENUE, SUITE 810, PASADENA, CA 91101

JULY 11, 2013, 1:15 P.M. – 2:15 P.M.

COMMITTEE MEMBERS

PRESENT: Yves Chery, Chair
William de la Garza, Vice Chair
Marvin Adams
Vivian H. Gray
Shawn R. Kehoe, Alternate

ALSO ATTENDING:

BOARD MEMBERS AT LARGE

Sadonya Antebi
Alan Bernstein

STAFF, ADVISORS, PARTICIPANTS

Robert Hill
JJ Popowich

Cynthia Guider
Michael Herrera

The meeting was called to order by Chairman Chery at 1:15 p.m.

I. APPROVAL OF THE MINUTES

A. Approval of the minutes of the special meeting of June 6, 2013.

Mr. Chery made a motion, Mr. de la Garza seconded, to approve the minutes of the special meeting of June 6, 2013. The motion passed unanimously.

II. PUBLIC COMMENT

III. FOR INFORMATION

A. LACERA Operations Briefing
Robert Hill/JJ Popowich

Messrs. Hill and Popowich presented the monthly briefing on LACERA's operations. Many of the items highlighted may recur in subsequent briefings or may result in a future comprehensive OOC presentation.

- Operating Tables Update
- "Orphaned" Merger Members

B. The Rise & Pitfalls of BYOD (Bring Your Own Device) to Work
Michael Herrera *(oral presentation)*

Mr. Herrera discussed the benefits and risks of staff using their own mobile devices, such as iPads and iPhones, for business purposes.

Some benefits of employees using their own devices could be:

- Reduced employer costs
- Increased flexibility, productivity, and employee satisfaction
- Employee only needs to carry one device, for both business and personal use

Legal risks and challenges to be considered are:

- Security (risk of member data loss)
- Employee privacy
- Compliance with laws and regulations

C. LACERA Renovation Update *(oral presentation)*
Cynthia Guider

Ms. Guider presented an update on the current LACERA renovations. This includes the Disability Retirement expansion project, Communications relocation, and Human Resources and Training Center expansion.

Disability Retirement Expansion Project

Phase I

- Provide seven additional cubicles and three additional offices
- Install a "white noise" system to mask sound
- Temporarily relocate the file room to the conference room
- Staff Phase I move-in, July 11

Phase II

- Expand file room
- Targeted completion date is mid-August

III. FOR INFORMATION (Continued)

Communications Relocation

- Relocate the Communications Division to the third floor
- Provide enhanced functional capabilities, with a dedicated studio/editing bay, and cubicles built to accommodate multiple system platforms
- Additional storage for equipment
- Project currently in design phase with targeted start date the end of September

Human Resources and Training Center Expansion

- Expand from one to two training centers, seating up to 16 staff each
- Upgraded technology and computers installed in each center
- Furniture designed specifically for training facilities
- Provide more space for Human Resources, including a multi-purpose room for interviews, orientations, confidential discussions with staff, etc., and additional storage space
- Dedicated Human Resources conference room
- Design phase will begin immediately after starting the Communications project

A large non-renovation project is currently in progress. The Member Services area is being reconfigured, installing 16 smaller cubicles for the training classes. This will provide an enhanced learning culture by placing all trainees in the same location. The estimated completion date for this is the end of July.

IV. MISCELLANEOUS

V. GOOD OF THE ORDER

(For discussion purposes only)

VI. ADJOURNMENT

The meeting adjourned at 2:15 p.m.

***The Board of Retirement has adopted a policy permitting any member of the Board to attend a standing committee meeting open to the public. In the event five or more members of the Board of Retirement (including members appointed to the Committee) are in attendance, the meeting shall constitute a joint meeting of the Committee and the Board of Retirement. Members of the Board of Retirement who are not members of the Committee may attend and participate in a meeting of a Board Committee but may not vote on any matter discussed at the meeting. The only action the Committee may take at the meeting is approval of a recommendation to take further action at a subsequent meeting of the Board.**