

**MINIMUM QUALIFICATIONS CERTIFICATION
(TO BE SUBMITTED ON RESPONDENT'S LETTERHEAD)**

All Respondents must sign and return this attachment, along with written evidence of how you meet each qualification. The undersigned hereby certifies that the Respondent submitting this response fulfills the minimum qualifications outlined below, as well as the requirements contained in the RFP.

Minimum Qualifications*	Yes	No
The firm must have an established office located within the United States.		
The firm must be a professional public accounting firm and have at least five (5) years of experience performing SOC 1 Type II or equivalent types of engagements for public pension plans, employee benefit plans or other governmental agencies.		
The Engagement Partner and Manager must have extensive knowledge and a minimum of five (5) years of experience conducting SOC 1 Type II audits and preparing associated reports. The engagement supervisor must have at least (three (3) years of relevant experience.		

* LACERA reserves the right to grant exceptions to the minimum qualifications with appropriate explanation and in our sole discretion.

The undersigned hereby certifies that they are an individual authorized to bind the Firm contractually, and said signature authorizes verification of this information.

Authorized Signature

Date

Name and Title (please print)

Name of Firm